

Alumni Support Fellowship

With our eye to the future, New Haven Academy is launching a new project that will track and support its alumni through college. Our brand new Alumni Support team is developing innovative ways to address the old issues of the college transition process. This team is working to illustrate how our alumni fare after high school through data collection, analysis, and storytelling. We hope that through these avenues, we'll be able to accurately measure which parts of the New Haven Academy experience promote college and career success so that we can continue to grow in the ways that work best.

New Haven Academy seeks dedicated alumni to work with the Alumni Support Coordinator to:

1. Develop resources to create a comprehensive support system for alumni of the New Haven Academy
2. Develop and maintain an online/social media presence to connect alumni across the state and across the country
3. Collect and analyze data on college matriculation, enrollment, persistence, graduation and beyond
4. Provide support for alumni in and out of state who wish to create "pockets" of alumni communities in their local area
5. Work alongside the Alumni Support Coordinator to develop creative solutions to problems faced by alumni in their respective areas of work or school
6. Help to develop/maintain systems to track issues alumni face on campus and develop
7. Be highly detail oriented

The ideal candidate will:

1. Have experience developing an online presence in either a professional or academic setting
2. Have a keen interest or experience in social services, working to help young people overcome barriers to education and employment
3. Have an interest in or have some professional/academic experience in collecting and analyzing data. Knowledge of Excel or Google Sheets is a plus
4. Have a keen interest or professional/academic experience bringing groups of people together for a purpose
5. Have a keen interest or professional/academic experience in developing relationships/ building partnerships with small groups of people
6. Be open-minded, creative, with an entrepreneurial spirit
7. Be willing to work very flexible hours (evenings, weekends, day time)
8. Be willing to "get the work done" from wherever is convenient for the project and for the role
9. Be an alumnus of the New Haven Academy

To apply:

Please send resume, letter of interest, and/or application to nhacademyalumni@gmail.com

All applications are due by May 31th

Prospective start date for Fellowship positions: June 18th